

**Board of Trustees
Museum Division
St. Mary's County Department of Recreation and Parks**

Meeting Minutes

November 14, 2005

Piney Point Lighthouse Museum and Park

Members Present

Lewie Aldridge, Jr. Huseman	Millie
Greg Callaway Rose Davis James Banagan	Shirley Leyland Herb Walling Tom Tudor

Members Absent

Steve Dunlap Helen Dorsey	George Kennett
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Advisors Present

Phil Rollins, Director, Recreation, Parks, and Community Services
Debra Pence, Director, Museum Division

Call to Order

President Shirley Leyland called the meeting to order at 8:05 am. No flag was available for the Pledge of Allegiance. Shirley called for a moment of silent reflection.

Approval of Minutes

Minutes of the September 12, 2005 meeting and the agenda for this meeting were electronically delivered to Board Members on November 7, 2005. Herb Walling moved for approval of the minutes for the September 12, 2005 meeting, second by James Banagan. The board approved the minutes by voice vote.

Old Business

Debra Pence provided a report of activities for September and October. Director Pence provided her monthly update electronically to the board members. Ms. Pence reported the budget work is going well. The first draft has been submitted to Director Rollins.

New Business

Ms. Pence reported that the museum division did receive the Southern Maryland Heritage Areas Authority Consortium grant of \$25,000.

Debra had two comments - (1) museum is keeping better records and statistics. January will give a good comparison to previous years. They are counting people more thoroughly. (2) – For consideration – proper name of the museum division is St. Clement's Island – Potomac River Museums. She would like the board to contemplate changing the name back to the original name - St. Clement's Island Museum.

Carolyn Themie and Debra will be working to design brochures and materials used by the museum.

Debra would like to work on rewording the mission statement as a project for next year.

Millie Huseman reported that she coordinated (with the help of Christina Clagett) a religious pilgrimage of 45 visitors from foreign countries. She would like to see improvements made on the manifest list. In the event of an accident, we would have a problem making notifications to the countries. Suggestion was made to have a pre-manifest list with all the necessary information.

Debra stated that Congressman Hoyer and Delegate John Bohanan along with members of the St. Clement's Hundred Club visited St. Clement's Island. They were impressed with the vision of the replica of the site.

Phil Rollins up-date

- Erosion behind lighthouse- will be working with DNR on interest free loan for next summer
- Small strip of land at PPLHMP along the creek property of approximately .10 acre has been donated to the county
- Myrtle Point Park - Nature Park- Harveytown significant historical site. County has adopted master plan for a visitor/nature/heritage center. Several years of interpretative history.

Rose Davis asked that Mr. Rollins express to the County Commissioners and staff our appreciation of the work done at the Piney Point Lighthouse Museum. The building has a very inviting appearance, wonderful gift shop, and great exhibit space.

Nomination Committee Report - Millie Huseman reported that each member of the Board was contacted individually. The slate of officers was reported as follows:

President	Shirley Leyland
Vice President	George Kennett

Secretary Steve Dunlap

Voice vote indicated unanimous election of officers as presented.

President Leyland presented the meeting schedule for calendar year 2006 as follows:

January 9	8:00 am	Colton's Point, SCI-PRM
March 13	8:00 am	Recreation and Parks Conference
Room		
May 8	8:00 am	Recreation and Parks
Conference Room		
July 10	8:00 am	Recreation and Parks
Conference Room		
September 11	8:00 am	Recreation and Parks
Conference Room		
November 13	8:00 am	Piney Point Lighthouse Museum and Park

Millie Huseman made a motion to accept the 2006 meeting schedule as presented. Second by Tom Tudor. Motion approved.

Up-Coming Activities

- November 18, 2005 – Valero Open House 11:00 am to 2:00 pm
- December 1, 2005 to January 2, 2006 Train and Doll Exhibit SCIM
- December 4, 2005 – Volunteer Christmas Party 4:30 pm (bring a dish)

Good of the Order

Shirley Leyland informed us that Christina Clagett is to be married on December 17, 2005.

Adjournment:

With no further business, Millie Huseman moved to adjourn, second by Herb Walling. We adjourned at 8:55 am

Next meeting will be January 9, 2006 – 8:00 am – SCIM, Colton's Point.

Respectfully submitted,

/Signature on file./

Rose Davis, Acting Secretary